



## **Abstract Submission Process and Guidelines for 2012 WCPG**

There will be **four (4)** types of program proposals for presentation consideration:

1. **Symposia** - Symposia sessions may have up to six (6) participants. Each submission must include one (1) Chair, four (4) Speakers and one (1) Discussant. Co-Chair is optional. The Chair and/or Co-Chair may also participate as either a Speaker or the Discussant. The Discussant may not participate as a Speaker or present slides. Symposia sessions are 1.5 hours.

**DEADLINE for *Symposia* Submissions – April 23, 2012.**

2. **Educational Sessions** – Educational sessions include one (1) Chair and up to six (6) speakers. Educational Sessions do not have a Co-Chair or Discussant. Educational sessions are one (1) hour.

**DEADLINE for *Educational Sessions* Submissions: April 23, 2012.**

\*Note\* The Educational Sessions have been an important component of the World Congress. Aimed at a broad audience, these sessions should cover fundamental concepts such as genetic association analysis, clinical phenotype assessment, and study design. In the submission process, the ***Chair should include the overall abstract and speaker names only.*** Individual speaker abstracts and titles do not need to be included in the submission process.

3. **Independent Oral Presentations** – One (1) presenting author, but may have multiple authors. The presentations will be a maximum of fifteen (15) minutes including approximately five (5) minutes for audience discussion and questions. In the submission process, presenters will be given the opportunity to accept a poster presentation if not accepted for an oral presentation.

**DEADLINE for *Independent Oral Presentations* Submissions – May 1, 2012**

4. **Poster – Abstract submission** – One (1) presenting author, but may have multiple authors.

**DEADLINE for Submissions – May 1, 2012**

\*All symposia, educational session, oral and poster presentation submissions will be reviewed by the 2012 Program Committee.

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**Abstract Submission Categories**

- ADHD
- Affective Disorders
- Anxiety Disorders
- Autism
- Biostatistics/Bioinformatics
- Dementia
- ELSI, Counseling and Genetic Testing
- Endophenotypes
- Epigenetics
- Functional Genomics & Model Organisms
- Other Psychiatric Disorders
- Neuroimaging
- Other Childhood Psychiatric Disorders
- Pharmacogenetics
- Schizophrenia
- Substance Abuse
- Technology, Sequencing

**Symposium Session Guidelines**

- A symposium is a moderately formal 1.5 hour session that includes four (4) presenters, one (1) discussant, and one (1) chair. A co-chair is optional.
- Symposium proposals must include the overall title and proposal, as well as the individual presenter's titles and abstracts. The symposia chair is responsible for submitting the overall title and summary and each presenter's individual title and presentation abstract.
- Each of the four (4) presentations lasts twenty (20) minutes which allows for a fifteen (15) minute presentation and five (5) minute discussion period.
- One discussant per educational session is required. The discussant cannot also be a presenter. This individual will lead the discussion with presenters and attendees for the last ten minutes of the symposium. The Chair may participate as discussant for the session or an external discussant may be invited. ***NO formal presentation, slides, or other audio visuals are allowed for discussants; this rule will be strictly enforced.***
- Symposium sessions will be scheduled with the assumption that all speakers agree to be available on all days of the Congress.
- Symposium participants should be from various institutions (preferably from different countries) so Congress attendees get the benefit of cross-institutional collaboration. Proposals that have participants from only one institution should include a justification as

to why this is necessary for the proposal. The Chair may be asked to replace a speaker if the abstract submission includes two speakers from the same institution.

- There is a limit of 15,200 characters for the text of your abstract submission. This includes title (200 characters), the overall abstract (maximum 3,000 characters) and each speakers' abstract (maximum 3,000 characters each). The maximum character counts listed do not include spaces.
- At the time of submission, the chair must submit his/her disclosures. Disclosures for all presenters will be required if the symposium is accepted.
- Audiovisual equipment available for every symposium: laptop, LCD projector with screen, laser pointer, podium, and microphone.
- Images are not permitted with symposia submissions.

### **Educational Session Guidelines**

- An educational session is a moderately formal one (1) hour session that includes up to six (6) presenters and one (1) chair.
- ***Educational session proposals should include the overall abstract and speaker names only.***
- Educational sessions do not have a Co-Chair or Discussant
- The length of speaker presentations is dependent upon the number of presenters in the session.
- The Chair may also be a speaker.
- Educational sessions are scheduled on Sunday, October 14 only.
- Educational session participants should be from various institutions (preferably from different countries) so Congress attendees get the benefit of cross-institutional collaboration. Proposals that have participants from only one institution should include a justification as to why this is necessary for the proposal.
- There is a limit of 3,200 characters for the text of your abstract submission. This includes title (200 characters) and the overall abstract (maximum 3,000 characters). The maximum character counts listed do not include spaces.
- At the time of submission, the chair must submit his/her disclosures. Disclosures for all presenters will be required if the abstract is accepted for presentation.
- Audiovisual equipment available for every symposium: laptop, LCD projector with screen, laser pointer, podium, and microphone.
- Images are not permitted with Educational Session submissions.

### **Oral Presentation Guidelines**

- Oral Presentation abstracts have one presenter but may have multiple co-authors.
- Oral Presentation abstracts should be structured as: Background, Methods, Results, and Discussion. Include as much actual data as possible.
- Oral Presentations will last ten (10) minutes with an additional 5 minutes for discussion.
- There is a limit of 4,200 characters for the text of your abstract submission. This includes the title (200 characters) and the abstract submission (maximum 4,000 characters). The maximum character counts do not include spaces.

- One image may be uploaded per submission.
- The presenter will be required to submit a Conflict of Interest disclosure.
- Submitters will be given the opportunity in the submission process to elect that if the oral presentation is not accepted, then the abstract will be considered for poster presentation.

### **Poster Guidelines**

- Poster abstracts should be structured as: Background, Methods, Results, and Discussion. Include as much actual data as possible.
- There is a limit of 4,200 characters for the text of your abstract submission. This includes the title (200 characters) and the abstract submission (maximum 4,000 characters). The maximum character counts do not include spaces.
- One (1) image will be accepted.
- The presenter will be required to submit a COI.

**Symposia, Educational Sessions and Oral presentations will be accredited by the European Accreditation Council for Continuing Medical Education (EACCME).**